



OPEN ENTRY

DEPUTY SHERIFF-LATERAL

SPOKANE COUNTY CIVIL SERVICE COMMISSION



CLOSING DATE: March 22, 2013 @ 4:30 p.m.

PHYSICAL ABILITY TEST: April 3, 2013 9:00 a.m.

SALARY RANGE: Step 3: \$4,457.48/ mo. & benefits to
Step 7: \$5,443.00

NOTE: Oral boards will be held at a later date.

Applications are being accepted to establish an eligibility list to fill potential openings.

Test Weights:

Physical Ability Test 10%

Oral Boards 90%

APPLICATION PACKETS

Submit the following documents to Civil Service when filing:

- Civil Service Application
- Copies of all training applicable to position
- Basic academy certificate (copy)
- **Sealed** official high school and college transcripts
- DD-214, if applicable (copy)
- Current driver's license (copy)
- Social security card (copy)
- Birth certificate (copy of state/county issued, not hospital copy)
- **Non-refundable \$15.00 processing fee (check or money order payable to SCCSC; no cash will be accepted).**

Application packets without the attached documents listed above will be considered incomplete and will not be accepted.

MINIMUM REQUIREMENTS

- Must be at least 21, a citizen of the United States, able to read and write the English language.
- High school graduate or equivalent (GED).
- Height and weight proportional and sufficient for physical restraint of suspects.
- Vision at least 20/100 in each eye correctable to 20/20 in the good eye, 20/30 in the lesser eye. No color vision deficiencies. Normal hearing in voice tones from 500 to 2000 Hz.
- Applicant must have and retain valid driver's license.
- Applicant must qualify through background review which includes integrity interview and oral boards.
- Must have successfully completed the WSCJTC Basic Law Enforcement Academy or Basic Equivalency Academy or have the ability to obtain an equivalency certificate prior to completion of one year's probation.

- Applicant must provide copy of current certification and training records.
- Must have successfully completed probation and have a minimum of two years sworn, non-military patrol officer experience, after academy, with a single agency within the last three years or been separated from employment less than two years.
- Upon conditional offer of appointment, applicant shall be subject to medical, polygraph and psychological examination.
- Applicant is not currently on an entry-level list with the Spokane County Sheriff's Office or has not tested for an entry-level position for this department for the duration of the current lateral entry list.

This is a union position and, as a condition of employment, the selected individual is required to join.

Physical Ability Test: All applicants are required to qualify on the physical ability standards of the Washington State Basic Law Enforcement Academy. Ability test will take place on April 3, 2013. Applicants must also pass minimum grip strength test of 90 lbs. in dominate hand; 80 lbs. in lesser hand.

EXAMPLES OF DUTIES (Including but not limited to):

Perform general law enforcement work in maintaining the peace, in the protection of life and property and enforcement of the law; to prevent or investigate law violations and accidents.

Patrol in assigned area by car or other vehicle; operate other Sheriff vehicles as required.

Apprehend those who have committed criminal offenses, perform initial investigation of crime scenes, maintain security of area, transport criminals, serve legal papers under the direction of the courts of Spokane County, interrogate witnesses and suspects.

May be assigned to any division of the Sheriff's Office by the Sheriff.

Perform other work related duties as required.

SPOKANE COUNTY CIVIL SERVICE COMMISSION
1229 WEST MALLON, SPOKANE, WA 99260-0230
Phone: (509) 477-4711
www.spokanecounty.org/sheriff
EQUAL OPPORTUNITY EMPLOYER

PRIMARY AND ESSENTIAL TASKS

This list includes, but is not limited to, the following primary and essential tasks:

A. POWERS OF ARREST AND CONTROL

1. Conduct frisk or pat down/full search of arrested persons.
2. Advise persons of constitutional rights.
3. Request verification of warrants before execution; execute arrest warrants; arrest people with or without a warrant.
4. Handcuff suspects or prisoners.
5. Seize contraband, weapons and/or stolen property from suspects.
6. Inspect patrol vehicle for stashed weapons/contraband before/after prisoner transport.

B. SELF DEFENSE/USE OF FORCE

1. Subdue physically attacking person and/or person resisting arrest.
2. Use weaponless defense tactics.
3. Grip person tightly to prevent escape; disarm violent armed suspect.
4. Pull person out of vehicle who is resisting arrest.
5. Break up fights between two or more persons.
6. Perform adequately even in a position of physical/mental stress.

C. DEADLY FORCE (when necessary)

1. Draw weapon to protect self or third party; discharge firearm at person, when necessary.
2. Participate in firearms training; clean and inspect firearms.
3. Fire weapon in nighttime/daytime combat (not including training).
4. Fire weapon in dark environment while using a flashlight.

D. MOTOR VEHICLE ENFORCEMENT

1. Arrest DUI suspects.
2. Execute felony motor vehicle stop.
3. Stop vehicles to investigate, warn or arrest occupants.

E. EMERGENCY VEHICLE OPERATION - BOTH DAY AND NIGHT DRIVING REQUIRED

1. Engage in high speed pursuit/response driving on open road and/or in congested area and driving off road.
2. Operate police vehicle on ice/snow covered road.

F. EMERGENCY ASSISTANCE

1. Take mentally deranged persons into custody for their own protection.
2. Administer cardio-pulmonary (CPR)/mouth-to-mouth resuscitation.
3. Apply basic first aid to unresponsive/unconscious person; to treat for heart attack; to control bleeding, etc.
4. Talk with persons attempting suicide to get them to delay/stop their attempt.
5. Use protective gear to prevent contact with infectious diseases.
6. Intercede in domestic disputes to resolve, maintain peace, protect persons, etc.

G. CRIME SCENE RESPONSE

1. Secure crime scene; properly collect evidence and property from crime scenes.

2. Maintain chain of custody of evidence and fill out forms to document.
3. Dust and lift latent prints.
4. Record location of physical evidence at scene.
5. Initial/mark/label evidence; package (bag and tag) evidence.
6. Locate and protect latent evidence.

H. CRIMINAL INVESTIGATION

1. Interrogate suspects.
2. Prepare felony paperwork (probable cause statement, charge sheet "super" forms, etc.)
3. Present evidence and testimony in legal and administrative proceedings.
4. Respond to and conduct preliminary investigation of events related to: homicide, felony assault, vehicular homicide, rape, burglary, vehicular assault, robbery, fatal traffic accident, domestic violence, etc.

I. SPECIAL OPERATIONS

1. Participate in raids and searches.
2. Search for a person in a darkened building or environment.
3. Exercise independent judgment in determining when there is reasonable suspicion to detain, when probable cause exists to search and arrest, and when force may be used and to what degree.
4. Communicate effectively and coherently with dispatch while initiating and responding to dispatched calls.
5. Assist in search and rescue.
6. Assist in recovery of bodies of victims of drowning, homicide, accidental death.
7. Provide citizen assistance, answer questions, promote good public relations.
8. Impartially handle situations involving individuals affected by drugs/alcohol or emotionally/mentally disturbed individuals.

J. PHYSICAL TASKS

1. Sit and ride for extended periods of time in a patrol car.
2. Lift up to 100 lbs. to put recovered stolen articles, evidence into patrol car.
3. Strength in one hand to grip and fire .45 ACP weapon.
4. Flexibility and strength sufficient to subdue and control arrested individuals.
5. No color vision deficiency; able to distinguish colors for identification and collection of evidence at crime scenes.
6. Hearing acute enough to hear and distinguish muffled sounds as in nighttime searches.
7. Run fast enough to apprehend a fleeing suspect.

BEHAVIORAL STANDARDS

Respectful and courteous to citizens, co-workers and County leadership. A team player that helps the organization meet its objectives. Effectively communicates with all people. Positively represents the County, maintaining the trust County residents have placed in each of us. Demonstrates honest and ethical behaviors.

All information submitted in the application and in any attachments or supporting documents must be true, correct, and complete. Providing false or incomplete statements will be justification for termination or refusal of employment. All application materials are due by 4:30 p.m. on the close date. POSTMARKS WILL NOT BE ACCEPTED.

By order of the Spokane County Civil Service Commission dated at Spokane, Washington this 8th day of February, 2013.

Edward Thomas, Jr., Chair

Nancy J. Paladino, Chief Examiner

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